

# Information on making offers - Automotive

## Request for certification according to:

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IATF 16949 <input type="checkbox"/>	VDA 6.1 <input type="checkbox"/>	VDA 6.2 <input type="checkbox"/>	VDA 6.4 <input type="checkbox"/>
Other standards:			

## 1. Address / Contact person

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<b>Company:</b>	
Street:	
Postal Code Place:	
Phone/Mobile Phone:	
Fax:	
E-Mail/Homepage:	
VAT Identification Number or Business License Number	
Top Management:	
Contact person for Quality Austria:	

## 2. Data about the organization

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	Location name	Number of employees
	Location 1 (Main site)	
	Location 2	
	Location 3	
	Location 4	
	Total number of employees	

Number of shifts

<b>Information concerning certification structure:</b>	Single Audit <input type="checkbox"/> Group Audit <input type="checkbox"/> EMS <input type="checkbox"/>	
<b>Evidences concerning certification structure</b> <ul style="list-style-type: none"> <li>✓ e.g. abstract from the quality manual</li> <li>✓ consider IATF-Rules, Annex 4</li> <li>✓ In case of an EMS, the form FO_27_01_137e must be also entered</li> </ul>	Evidences:	
<b>Responsibility for product design</b>	Yes <input type="checkbox"/>	Nein <input type="checkbox"/>
<b>Evidences concerning product design responsibility</b> <ul style="list-style-type: none"> <li>✓ e.g. abstract from the quality manual, existing certificate, process description</li> </ul>	Evidences:	
<b>Scope acc. To EAC und NACE (if known)</b>	EAC:	NACE:
<b>Evidences concerning the desired scope of the certification</b> <ul style="list-style-type: none"> <li>✓ e.g. abstract from the quality manual, existing certificate</li> </ul>	Evidences:	

List of support functions within the scope of certification (such as product development, contract review, procurement, warehousing):

In a corporate scheme, an RSF matrix can be also created.

List of activity	Number of employees	Working hours	Address / (possibly travel time)

List of Extended Manufacturing Sites (EMS) assigned to the company:

List of activity	Number of employees	Working hours	Address / (possibly travel time)

Are there any outsourced processes with impact on the requirements that have to be considered?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES, which:		
Evidences concerning outsourced processes ✓ e.g. abstract from the quality manual, process map, process description	Evidences:	

List of automotive customers	
Name	IATF OEM supplier code (manufacturing site)

### 3. Other data about the system

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Do you already have a valid certificate? If yes, - for which standard(s)? - from which certification body?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Status of the certificates (valid, withdrawn, cancelled)? Status of nonconformities (closed, open, 100% resolved)? Attention: Approach acc. to the IATF Certification Rules 6.1h, 8.7, 7.2	Status certificate / Status nonconformity:
Current Services of QACA (qualityaustria Central Asia pvt. Ltd.) used by you	<input type="checkbox"/> Inspection & Testing <input type="checkbox"/> In-house training <input type="checkbox"/> Certification
Have you been (or are you still) supported / advised by an external consultant in establishing and implementing your management system?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you been (or are you still) supported by an external consultant	YES <input type="checkbox"/> NO <input type="checkbox"/>

in conducting internal (company-specific) trainings (e.g. site-specific auditor training, core tools, six sigma, lean manufacturing)?	
Have you been (or are you still) supported by an external consultant in conducting internal audits?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Name of the consulting company	
Name of the consultant	

#### 4. Desired date and further procedure

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Do you have a desired date for the audit?	
Do you wish a pre-audit?	

#### 5. Other remarks

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Place, Date

\_\_\_\_\_  
Due signature

**Feasibility clarification (filled in by Quality Austria)**

<p><b>IATF 16949 / VDA 6.x certification possible?</b></p> <ul style="list-style-type: none"> <li>✓ Difference in understanding resolved</li> <li>✓ Scope and language feasible</li> <li>✓ sufficient information for planning (chapter 6.1)</li> <li>✓ Certification conditions fulfilled</li> </ul> <p>Possibly to note:</p> <ul style="list-style-type: none"> <li>✓ Transfer audit 7.1.1,</li> <li>✓ partial certification 5.2h (only for IATF),</li> <li>✓ Support function by other CB (Rules 5.5)</li> </ul>	<p>YES <input type="checkbox"/>      NO <input type="checkbox"/></p> <p>Remarks:</p>	
<p>Alternative feasible?</p>	<p>YES <input type="checkbox"/></p>	<p>NO <input type="checkbox"/></p>
<p>If YES, which:</p>		

\_\_\_\_\_

Date

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Application reviewer